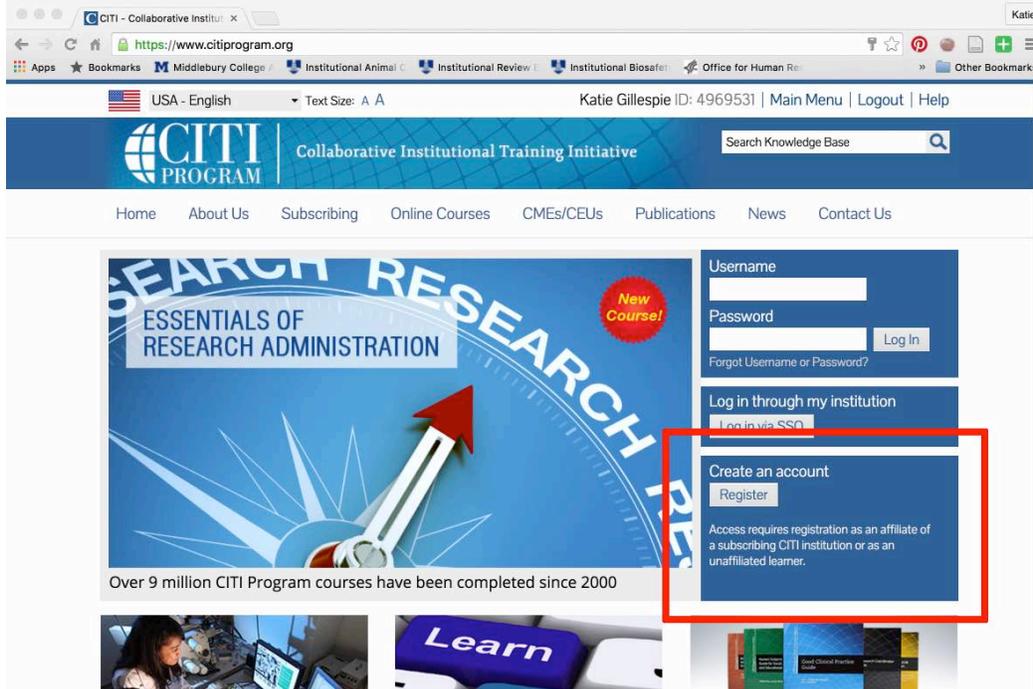
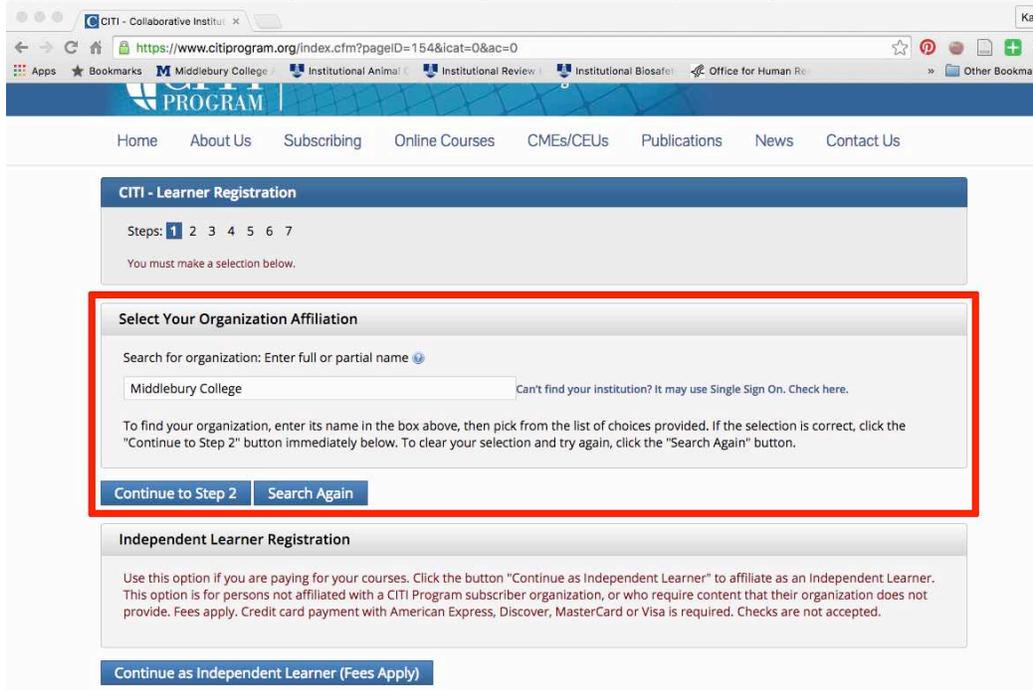


CITI Human Subjects Training Instructions

- 1) Go to: <https://www.citiprogram.org/>
- 2) Under “Create an account,” click on “Register.”

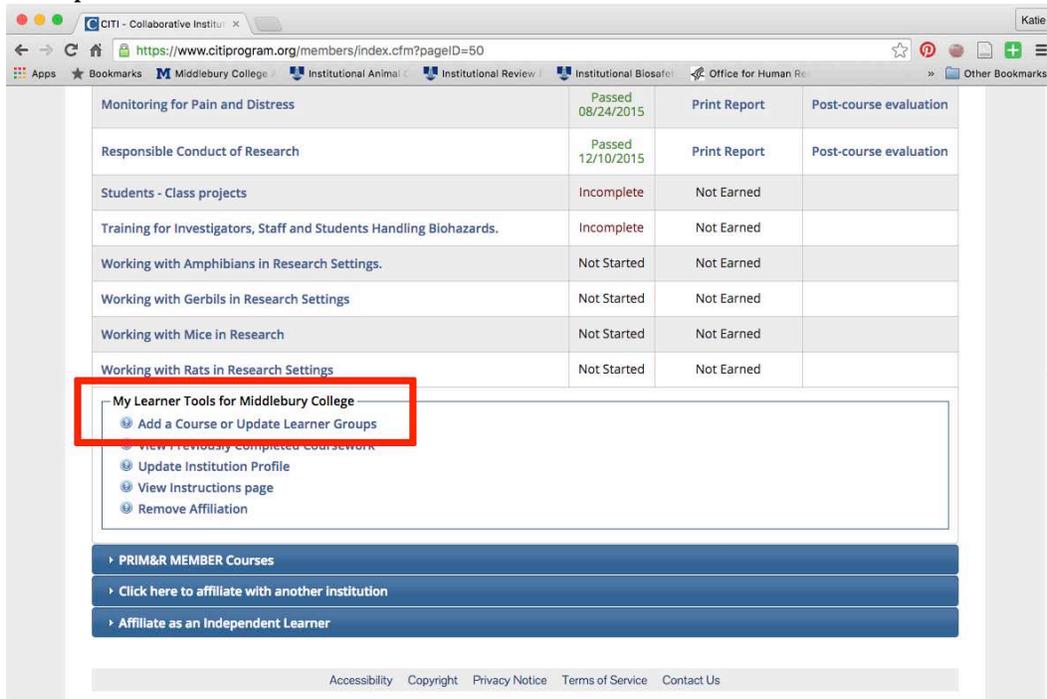


- 3) Under “Search for organization,” type “Middlebury College” and click “Continue to Step 2.”

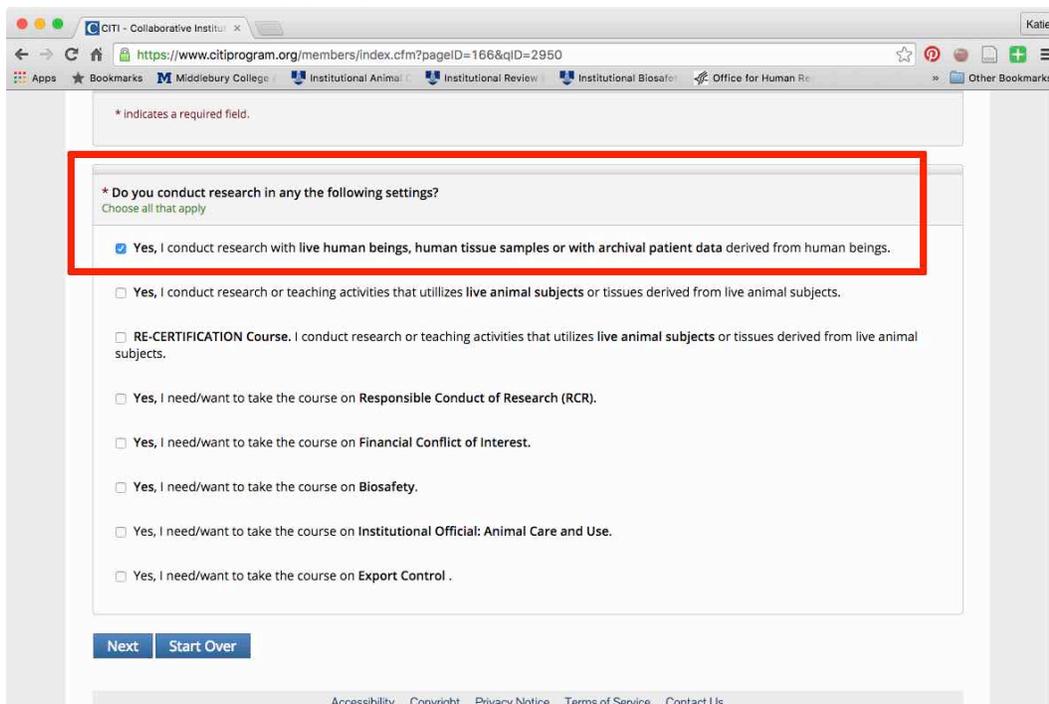


- 4) Fill out the required personal information sections, select a username and password, and complete your registration.

5) Under “My Learner Tools for Middlebury College,” select “Add a Course or Update Learner Groups.”



6) Under “Do you conduct research in any of the following settings” check the box for “Yes, I conduct research with live human beings...” and click “Next.” Note: feel free to check any other boxes that may apply to your other research activities.



7) On the next screen, select “NO, I have NOT completed the Basic Course” and then click, “Next.”

CITI - Collaborative Institut

https://www.citiprogram.org/members/index.cfm?pageID=166&qID=2951

Main Menu | My Profiles | My CEUs | My Reports | Support | Admin

Main Menu > Add Course/Update Learner Groups

Select Curriculum - Middlebury College (1357)

* indicates a required field.

* In order to place you in the appropriate course we need to know if you have previously completed the Basic Course in the Protection of Human Research Subjects.
Choose one answer

NO, I have NOT completed the Basic Course in the Protection of Human Research Subjects in the past. This is the first time using the CITI Program at this institution. I need to complete the Basic Course.

Yes, I have completed the CITI Basic Course previously. It is time for me to complete the Refresher Course.

Note: Before you choose this Refresher Course make sure that this is the course that you are required to complete at this time. If you enroll in this course by mistake and complete the Refresher Course without previously completing the Basic Course, the IRB will require that you to come back to the course site and complete the Basic Course. If you have questions, contact your IRB office or the CITI help desk (305 243-7970).

Next Start Over

8) Then select “Social & Behavioral Research Investigators,” and click “Next.”

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https://www.citiprogram.org/members/index.cfm?pageID=166&qID=2985

* Please choose one learner group below based on your role and the type of activities you will conduct. You will be enrolled in the Basic Course for that group.
Choose one answer

Social & Behavioral Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Social and Behavioral research with human subjects.

Biomedical Research Investigators: Choose this group to satisfy CITI training requirements for Investigators and staff involved primarily in Biomedical research with human subjects.

IRB Members: This Basic Course is appropriate for IRB or Ethics Committee members.

Students conducting no more than minimal risk research

Research with data or laboratory specimens- ONLY: No direct contact with human subjects.

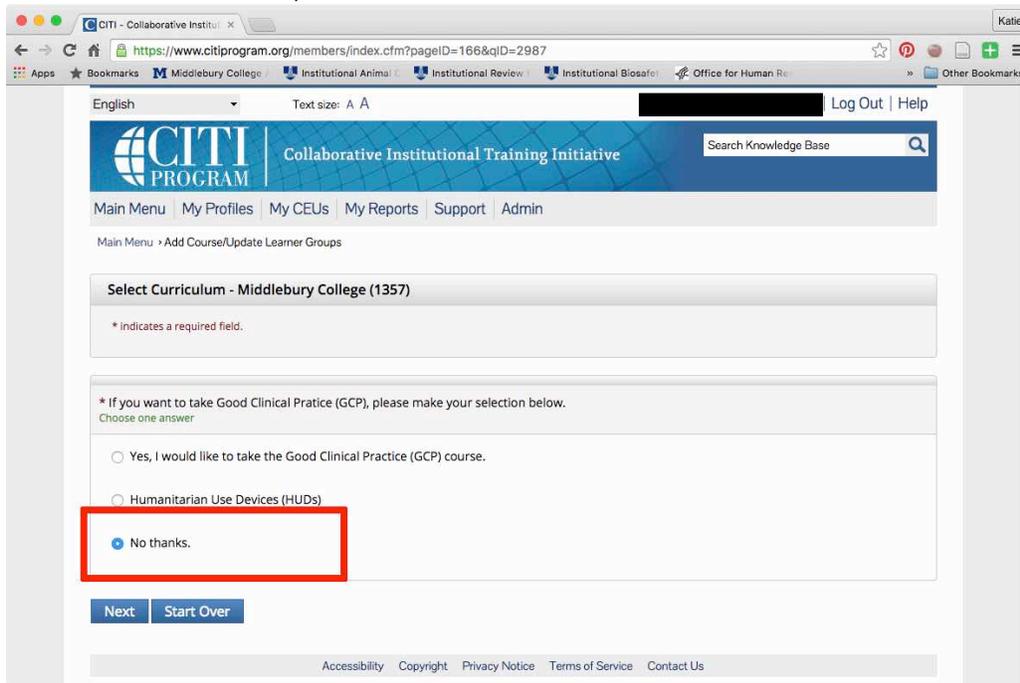
Institutional Official: Human Subjects Research

IRB Chair

N/A, I have completed the Basic Course for my learner group.

Next Start Over

9) The Good Clinical Practice modules are for biomedical research and are not required, so select “No thanks” and click, “Next.”



10) Now the course will appear under your course list. Click on the course title to begin. You do not have to complete it all at once; you can save your progress and complete it as your schedule allows.

